

## **FAIRLINGTON GLEN COUNCIL OF CO-OWNERS**

**April 14, 2026 Board Minutes**

**Online via Zoom**

**ATTENDEES:** Charlie Robbins (President; Presiding), Jeremy Wiedemann (Vice President), Maynard Dixon (Treasurer), Dianne Altuna (Secretary), and Amy Steliga (On-Site Manager, Cardinal Management). TJ Doyle (At-Large Member) did not attend.

**CALL TO ORDER:** The meeting was called to order at 6:30pm by the President via Zoom.

### **RESIDENTS' FORUM:**

Residents attending: Mike Schneider (Court 5), Lori Derkay (Court 12), and Jay Yianilos (Glen Echo Editor).

Lori Derkay asked when the next street sweeping is scheduled (which is during May) and when the next grass cutting is scheduled.

### **BOARD MEETING MINUTES:**

**04.14.26.01 Motion.** Moved to approve the meeting minutes from the March 10, 2026, board meeting as presented. Motion passed unanimously.

### **BOARD MEMBERS' REPORTS:**

President –

The President warned the community to be prepared for what he thinks will be significant heat this summer. He also noted that work will soon be underway on the fence replacement project and the installation of the EV charging stations.

Vice President –

No update.

Treasurer –

The Treasurer reported that he and our account manager, Crystal Williams, are still working on setting up the Vanguard account, which is required under Part II of our Investment Guidelines.

The Treasurer reported that there are problems with the ledger for Account 51137 Management Onsite, which records reimbursements to Cardinal Management to pay for the dedicated services of our onsite manager, Amy Steliga. The Treasurer has reported the following problems to the account manager, Crystal Williams:

1. The 2026 ledger shows that we are under-paying Cardinal for Amy's services in light of the pay increase that she was awarded at the end of 2025.
2. The 2025 ledger does not show the bonus of \$1,000 that she was awarded in 2025.

**04.14.26.02 Motion.** Moved to approve the contract proposed by the Goldklang Group for the 2026 audit. Motion passed unanimously.

The Treasurer urged the board to retain Restoration Engineering, Inc. (REI) to develop specs for the installation and repair of concrete sidewalks and the Glen's two service access roads. The specs would cover (a) materials, (b) best times for work, (c) ice treatments, and (d) long-term cost effectiveness. After much discussion, the consensus was that Amy should first discuss specs informally with REI, ProPave, and Ryan Decker (an interested and knowledgeable Glen resident) and report back in a few months about her progress. The Treasurer cautioned that, eventually, somebody will have to take responsibility for completing the task.

The Treasurer asked Amy about when we can distribute cards to residents explaining how to access our websites and monthly newsletter. She responded that she is well able to send the template to a printer and have the cards delivered. The board agreed that the cards should not be distributed along with the pool passes, but rather should be hand-delivered by the onsite crew or volunteers after the pool season closes.

Secretary –

No update.

At-Large –

Not present.

#### **COMMITTEE REPORTS:**

Pool

Committee co-chair Lori Derkay reported that the covers are off the pool and the canopies are installed for the upcoming season. She asked the President to please encourage other Fairlington communities to set up their own private swim lessons – especially the Meadows, Arbor, and Fairlington Villages. We already have 26 Glen children signed up for lessons. The pool's opening date is Saturday, May 23. The annual Pool Party is scheduled for Saturday, June 20 (with the rain date as Sunday, June 21). The FINS are scheduled to be at the Glen Pool July 13-17. We still need just one more lifeguard for the summer.

**04.14.26.03 Motion.** Moved to adopt an amendment to the pool rules as a pilot program for the summer of 2026 and update the Handbook as noted. It will read as follows: *Glen residents who are high school freshman (rising 9<sup>th</sup> graders) will be allowed to bring one guest to the pool. They will be required to get written permission from a parent or guardian. This provision will expire at the end of the 2026 pool year unless it is extended by the board.* Motion passed unanimously, although Secretary Dianne Altuna did express her concerns about the lack of a requirement that a parent or guardian of the guest be notified.

Landscape

Amy met with Committee chair Joy Bickelhaupt and committee member Shirin Wertime last week. They have begun inspections for dead or dying plants that will need to be replaced. Also, canopy pruning will be necessary this year.

Court Representatives

The group will have its next meeting on April 22, 2026. CRG Chair Dianne Altuna is working to get emergency contact information for her court (13) and Court 1, which remains without a CRG rep.

Safety

No update.

Maintenance

No update.

E-Charging

Committee Chair Mike Schneider reported that there has been a delay getting engineering documents together for the installation of the EV charging stations. Once those documents are assembled, they can then submit for the necessary permit from Arlington County. He is estimating installation for likely in June.

**04.14.26.04 Motion.** Moved to approve the following reassignment of parking spaces in Court 7 to accommodate the installation of the EV charging stations in Court 7 as proposed by the committee chair:

Current Assigned	Spot #	New Assigned
4200	253	4200
4202	254	4202
Open	255	Open
Open	256	Open
4204-B2	257	4204-B2
4204-B1	258	4204-B1
4204-A1	259	4204-A1
4204-A2	260	4204-A2
Open	261	4206
4206	262	4208
4208	263	EV
4210-B1	264	EV
4210-A1	265	4210-B1
4210-B2	266	4210-A1
4210-A2	267	4210-B2
Open	268	4210-A2
4212-A1	269	4212-A1
4212-A2	270	4212-A2
Open	271	Open
4212-B1	272	4212-B1
4212-B2	273	4212-B2

## Court 7

### Proposed Parking Assignments

- Minimizes installation cost
- Minimizes resident space reassignment

**04.14.26.05 Motion.** The Treasurer moved to approve the addition to the Handbook of the following rules to govern the use of the EV charging stations:

*All users of the EVSE must register to charge their electric vehicles. To apply for a code, users must contact the Glen’s Management Representative, supplying their Name, Address, Phone Number (Voice and Text), Vehicle Make / Model and License plate. This information will be used for the sole purpose of ensuring responsible use of the EVSE. Management will then be responsible for: (a) the timely transmission of the application to whoever the Board has delegated authority to approve it; (b) informing the applicant of approval (or rejection) and providing the code; and (c) keeping a record of applications and decisions made pertaining to the codes.*

*Guests of residents with Plug-in Electric Vehicles must also register by following the same process. Guests can be registered by a resident but must include the contact information of the resident, the guest, and the guest's vehicle information. In addition, the guest departure date must be supplied.*

*NOTE: Guests may be subject to higher prices when using Glen EVSE in order to encourage priority use by Residents.*

### Restrictions

*The spaces directly in front of the EVSE / Charging Stations are reserved for the sole purposes of charging plug-in electric vehicles. Vehicles parked in the spaces adjacent to the chargers for purposes other than charging are subject to towing. The Glen will attempt to issue warnings, placed directly on the vehicle, prior to towing. Repeated violations will result in immediate towing.*

*Vehicles must be removed from the parking spaces within 10 minutes of completing their charging session. Vehicles left plugged into the chargers after their session completes are subject to fees. The Glen will attempt to contact owners of registered vehicles that continue to remain in the parking spaces after a charging session completes. If the owner or the resident is not available or the vehicle is not moved the vehicle may be subject to towing.*

Motion approved unanimously

Fence

Legal counsel has looked over the fence replacement contract. A few changes will need to be made before the contract can be signed by the President.

### **MANAGEMENT REPORT:**

Nothing additional.

### **OLD BUSINESS**

No update.

### **NEW BUSINESS**

No update.

### **MISCELLANEOUS**

At this point, the Treasurer also agreed to update the Handbook to remove an improper reference to the recycling of glass, which was likely a typo.

### **EXECUTIVE SESSION**

**04.14.26.06 Motion.** Moved that the Board move into Executive Session at 7:58pm. Motion passed unanimously.

The Board reconvened in open session at 8:16pm.

There were no actions from Executive Session to validate.

**ADJOURNMENT:** The meeting was adjourned by the President at 8:17pm.

The next scheduled monthly meeting of the Board is on Tuesday, May 12, 2026, at 6:30pm. The meeting will be held virtually via Zoom.

Respectfully submitted,

Jay Yianilos