



Fairlington Glen

BOARD OF DIRECTORS MEETING
VIRTUAL MEETING LOCATION: [Zoom.US](https://zoom.us)

Meeting ID: 857 7040 8169

Passcode: 411113

September 9, 2025

6:30 P.M.

AGENDA

1. Call to Order - 6:30 p.m.
2. USI Insurance Renewal Presentation - 6:30 p.m.
3. Approval of the Minutes - 6:40 p.m.
 - A. July 8, 2025 Board Meeting Tab 1 Review/Act
4. Reports of Officers – 6:45 p.m.
 - A. President’s Report Review
 - B. Vice President’s Report Review
 - C. Treasurer’s Report Tab 2 Review
 - Financials Separate Cover Info Only
 - D. Secretary’s Report
 - Ratifications (*if any*)
 - Appointment of Dianne Altuna as Court Rep Committee Chair.
 - Approval of the Revised Maintenance Manual, as provided by the Board Treasurer.
 - Approval of the Rose Paving lot 15 proposal for a complete lot re-do.
 - Approval of the Kolas Courts 8 and 16 gutter repairs proposals.
 - Approval of 4109 36th St S Kitchen Variance.
 - Approval of 3592 S Stafford St. Egress Window and Kitchen Renovation Variances.
 - E. At-Large Member’s Report
 - F. Committee Reports
 - Pool Committee Tab 3 – Maintenance Committee
 - Landscape Committee – E-Charging Committee
 - Court Rep Committee – Fence Committee
 - Safety Committee
5. Management Report – 7:10 p.m.
 - A. Offsite Owner Rate – 26% AS OF 9/3/25 Info Only
 - B. Onsite Action Items Tab 4 Info Only
 - C. Maintenance Requests Tab 5 Info Only
6. Unfinished Business - 7:15 p.m.
7. New Business - 7:20 p.m.
 - A. USI Insurance Renewal Proposal Tab 6 Review/Act
8. Miscellaneous - 7:25 p.m.
 - A. Variance Request – (*if any*) Review/Act
 - B. Task List Tab 7 Info Only
 - C. Maintenance Approvals (*if any*) Tab 8 Info Only
 - D. Administrative Calendar Tab 9 Info Only
 - E. Contract Snapshot Tab 10 Info Only
 - F. Payroll Invoices Separate Cover Info Only
9. Executive Session - 7:30 p.m.
 - A. Delinquency List Tab 11 Info Only
 - B. Collections Report Tab 12 Info Only
 - C. Client Communications Flyer Tab 13 Info Only
 - D. Counsel Matter- Resident Communications Discussion
10. Ratification of Actions from Executive Session – 8:25 p.m.
11. Adjournment - 8:30 p.m.

Next Meeting Date: October 14, 2025

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