## The Glen Echo

#### Newsletter of Fairlington Glen

March 2014

#### Spring Is Coming, Right?

It seems that we're suffering through the longest, coldest winter in quite some time. If it's not the polar vortex, then it's a snowstorm that's causing problems. But don't forget the official start of spring is March 20, and clocks change on March 9. Temps will be warming and the days will keep getting longer!

With spring comes some more good news in the Glen. Our 2013 Reserve Study has been completed and posted to our website: <u>www.fairlington.org/glenindex.htm</u>. This is a fascinating document with a wealth of information about our community. When you have a chance, please check out the details online. Treasurer Maynard Dixon sheds more light on the subject in his article on the reserve study on page 9.

The Tot Lot Committee continues to discuss ideas for a newly designed playground to replace the existing tot lot equipment, which is reaching the end of its lifecycle. If you have any questions or wish to add your thoughts on the matter, or wish to join the committee, please contact committee chair Megan Pickersgill at <u>meganopickersgill@gmail.com</u>. The committee plans a meeting in the near future to present designs to our residents. We'll be sure to let you know the date and time of that get together.

Our spring landscape walk-through is set for March 15. Beginning on page 10, you'll find details on our walk-through, the renewal of our red reflectors, and the Glen's "Most Desperate Landscape" contest.

Finally, Court 1 resident Brian Henry will be installing a bench to the courtyard in Court 4 later this month. Brian has been hard at work on this plan, which will serve as his Eagle Scout project, since last summer. He approached the Board last year with the idea to provide something to the neighborhood that he's grown up in. The Glen has purchased a prefabricated bench, and the Board approved its location. Once completed, the bench will provide a spot for all Glen residents and their guests to enjoy a comfortable place to sit and view our neighborhood and its beautiful surroundings, including the Stafford Street Circle.

Jay Yianilos / Board President

The *Glen Echo* is published monthly. Our editor is always looking for ideas or input. If you have something to put in the newsletter, please e-mail Jay Yianilos at jasonyianilos@yahoo.com. The *Glen Echo* is published online on the Glen's web site, at <u>http://www.fairlington.org/glennewsletters.htm</u>

To be notified by e-mail when the latest edition is published, with a link to the newsletter, give us your e-mail address by signing-up for Glen Alerts via the Glen's web site. Your e-mail address will be used only for official Glen business.

## VOLUNTEERS EARN THANKS

We wish to thank Charlie Robbins for his many years of service as a Court Rep to the residents of Court 13. And we welcome Chris Robinson as the new Court 13 rep. You'll find his contact information on our contact sheet, located both on our website and also in every issue of the *Glen Echo*.



Clifford Walsh served as our recreation pass coordinator in 2013, and we thank him for all of his hard work and dedication. He has re-

turned to school at Marshall University and asked that we find a new volunteer for 2014. Our thanks to Court 2 resident Andrea Attilli who has volunteered to handle the rec passes. We'll post our rec pass form in next month's issue of the newsletter along with instructions.

## TRAFFIC QUESTIONS TO BE ANSWERED

Guest speakers at the February meeting of the Fairlington Citizens Association (FCA) had to cancel due to wintery weather that night. But they are planning to be at the March meeting of the FCA. Members of the City of Alexandria's traffic staff will discuss traffic and real estate development issues, including an update on nearby transportation projects along King Street, Quaker Lane and Braddock Road. Plus, they'll be available to answer questions.

The meeting will be held on Wednesday, March 12 beginning at 7pm at the Fairlington Community Center, 3308 S. Stafford Street.

## **ARLINGTON HOME SHOW & EXPO COMING**



If you're looking to make improvements inside your home, the 2014 Arlington Home Show & Expo will offer plenty of ideas.

This year's event will be on Saturday, March 8 from 10am to 6pm at the Thomas Jefferson Community Center, 3501 2nd Street in Arlington.

Learn about remodeling kitchens and bathrooms, finishing or waterproofing basements, replacing windows and doors and flooring, installing security sys-

tems, and much more from a variety of top-rated companies and contractors. Plus, there will be classes, seminars and stage presentations that will certainly teach you more about the remodeling process. This free event is sponsored by the Arlington County Department of Community Planning, Housing and Development. For more information, please call 703-228-3765.

## OUR SUBTERRANEAN INFRASTRUCTURE

Our <u>what</u>? "Subterranean infrastructure" is the various utilities that service our homes, installed below ground when a site is first developed. If you've driven by Potomac Yard in Alexandria recently, you have seen how long it takes to prepare a site before homes are built. First come systems of sanitary sewers, storm sewers, water, electricity, gas, and other utilities.

Many of the Glen's **utility systems** go back to the 1940's, with electricity and telephone lines moved underground at conversion in the 1970's and cable lines added in the 1980's. Arlington County or utility companies are responsible for utilities under the streets and for lines up to a meter (water, electricity). Telephone and cable companies are responsible for their lines into units. The Glen, however, is responsible for significant parts of the subterranean infrastructure especially sewer lines, but also water and electric lines from the meter (if away from a unit) to the point where they enter a building.

The most costly and difficult area to deal with has been the **sanitary sewer system**, which removes waste water from toilets, sinks, baths, and dish or clothes washers. Lines were initially constructed with 4" cast iron lines under homes and 6" terra cotta laterals outside homes—a single line exiting from each building. These lines meet up with larger County lines under parking lots or streets. With the addition of basement bathrooms and garbage disposals in the 1970's, plus root intrusion through lateral seams, backups began to plague Fairlington.

As a result, the Glen has had to replace numerous sanitary sewer laterals (17 of 56), a costly effort and major disruption because lines are 12 feet underground. A less expensive alternative, relining existing lines, gradually expanded from use in municipal systems to use in smaller residential lines. Relining involves extruding a seamless resin-infused sleeve into the terra cotta line after it has been cleared of roots and other debris. The sleeve is then inflated using air pressure to bond it to the original lateral. Relining can extend the lives of terra cotta lines for many years, possibly as many as 50. The Glen's relining or replacement of its 6" laterals was completed in 2009. While a few 4" cast iron



Construction crew works on a sewer lateral in the Glen.

lines under buildings have also been relined, most of those lines are original and may require attention in the future.

(continued on page 4)

Despite great improvement in its functioning, our sanitary sewer system should be treated with care. You can help by adhering to best practice guidance in the Glen's Handbook and Welcome Package, and also on pages 5 and 6 of this newsletter. The basic rule is easy to remember—only human waste and toilet tissue should be disposed of in toilets, and most garbage should go in the trash, not down the disposal.



Construction workers dig a trench to reach one of the Glen's sewer lines, which can be seen here below the surface of our common area grass.

In contrast to sanitary sewers, our **storm sewers** carry ground and rain water away from homes. Some lines are much larger than sanitary sewers, though they vary widely in diameter. Though composed primarily of terra cotta or PVC, there are still two segments made of Orangeburg, a resin -infused tar paper frequently used during World War II. We keep an eye on drainage from our storm sewers, replacing or adding when necessary, sometimes in conjunction with individual co-owners as they handle problems inside their units (e.g. with sump pumps).

Though largely unseen, the importance of Fairlington Glen's subterranean infrastructure is clear, because it undergirds most of our daily activities at home. While it may be "out of sight, out of mind," it is paid for as part of our condo fees each month including, as well, the water that enters via water lines and exits via sewer lines. Keeping that jointly owned infrastructure in working condition is critical to the everyday enjoyment of our individual units.

(Former Board member Margaret Windus contributed this story, the third in a series of articles on Glen infrastructure.)

#### SEWER LINE REMINDER

As noted in this month's infrastructure article, our sanitary sewer lines should be treated with care. Only human waste and toilet tissue should be disposed of in toilets, and most garbage should go in the trash, not down the disposal. "Less is more" is a good motto for Fairlington sewers. As a reminder, items that should never be disposed of in our sewer system include:

- Adult and baby wipes (even if "flushable")
  - Disposable diapers
  - Large wads of toilet paper
    - Tampons
    - Condoms
    - Pet waste or litter
  - Napkins or paper towels
    - Tissues
    - Dental floss
    - Cigarette butts
    - Medicines and pills
  - Celery, onions or potato peels
    - Pulpy fruits or fruit seeds
      - Grease
      - Pasta or rice
      - Egg shells
      - Coffee grounds
      - Corn husks
      - Shrimp shells
        - Bones
        - Caulk
        - Paint

Please be sure your guests, babysitters, and contractors are aware of this guidance and the one that follows on page 6. One of the great things about Fairlington is that we have trash pickup six days a week. Be a good neighbor and put the waste noted above in your daily trash rather than in our sewer system. THANKS!

Sewer backups can be expensive and a nightmare. We must care for our aging sewer system, which was built in the 1940's.

Help keep condo fees and rents down by being careful about what you put in your toilets.

## Please do not dispose of the following in your toilet:



Please make babysitters, house sitters and guests aware of what should not be disposed of in your toilet.

## Remember, Only YOU Can Prevent Sewer Backups



## THE GLEN 10 -10 Q's & A's with Jeremy Wiedemann

Get to know your neighbors in the Glen each month through this feature we call the Glen 10. It's 10 questions and 10 answers with a Glen resident, and this month it's Court 6's newest co-owner, Jeremy Wiedemann.

Pictured (l to r) are Jeremy Wiedemann, his son Archie, his wife Monica and his son Emmett.

1. Welcome to the Glen! You and your family are among the newest co-owners in the Glen. Can you tell us more about your family? - "Sure. My name is Jeremy and my wife's name is Monica. We have two sons, Emmett (2 1/2) and Archie (4 months)."

2. Your situation is somewhat unique in that you lived in the Glen as renters in Court 15 before buying in Court 6. That's terrific! What is it about our neighborhood that prompted you to invest? - "When we relocated back to the DC area in 2012 we were looking for a family-friendly place, close to good food options, and an easy commute into DC. We found all this in Fairlington. Renting in Fairlington gave us the unique experience of really 'testing' out the neighborhood to see if we wanted to live here long term. We loved living in the Glen and were convinced that this was a good place to buy. With Archie on the way, we had our eyes out for a Dominion model and luckily a few came on the market. In snooping around the other associations, we kept coming back to 'this is nice, but just not as nice as we had in the Glen.' Well, we lucked out and our timing lined up with the Clatanoff's placing their unit on the market."

**3.** Are you first-time homeowners? If so, what do you think are some of the differences between renting and buying? - "This is our first home. There are the straight-forward differences like being responsible for fixing things, paying taxes, paying HOA dues, etc. But there are also neat things like being able to customize our home to our tastes and the sense of a repair being an investment."

**4. What attracted you to Fairlington in the first place?** - "There were a few things. Previously I rented in one of the Wingate communities in Shirlington, so I was familiar with the area. Also, one of my friends owns in the Arbor, and he helped us look for rentals and did some of the leg work for us. Also, we had a friend who rented in Fairlington years ago, and we just recently figured out the rental was also in the Glen on S. 36th Street!" *(continued on page 8)* 

5. You and your wife purchased the home of former Board President Kathy Clatanoff and her husband Bud. They were original owners and part of the community since the 70's. What changes did you make to the home before moving in? - "It was great to get the opportunity to meet Kathy and Bud during closing. What nice people! When we purchased we knew we wanted to make some significant changes, mainly in the kitchen. We opted to go with the 'Fairlington kitchen' remodel of taking down the wall between the kitchen and the dining room and recessing the fridge in the other wall to allow for an island and a completely open kitchen. We also made some more cosmetic changes like removing the popcorn ceilings, adding recessed lighting, putting in a new floor in the attic, and fresh paint throughout the house."

6. Here in the Glen, when a co-owner wants to remodel the interior the first step is to obtain a variance. How did the variance process treat you? - "Overall the variance process treated us well. It was a little tricky getting started because we were confused into thinking we needed a letter from the homeowners association to get a building permit, but also needed a building permit to get a variance. Once we understood the process a little better (Greg Lukmire and Jay Yianilos were both very helpful with this), the process was easy."

**7. Where are you and your wife originally from? Are you native Virginians by chance?** "We are not native Virginians. Monica grew up in Southern California and I grew up in Western New York. We met in the DC area and then moved to Los Angeles for five years before relocating again to DC for work."

8. Please share a little bit from your resumes. Where did you and your wife go to school and what do you both do for a living? "Monica has a Master's degree in Public Health, Epidemiology from UCLA and works for the American Diabetes Association in Alexandria doing outcomes research analysis. I have an MBA from St. Bonaventure University and work as a survey statistician at the US Census Bureau."

9. It seems that there are more and more young children living in our neighborhood these days, which will give your kids a chance to easily make friends in the community. How important was that for you when deciding to buy a home? "This is something that really helped us make the decision to invest in Fairlington. We really enjoy the sense of community and all the kid friendly activities and spaces (playgrounds, pools, community center, etc.) that Fairlington has to offer. As our kids get older and are able to play outside on their own it will also be great to have lots of kids in the neighborhood for them to play with. Monica is also a member of the Fairlington MOMS club, and we have met a lot of nice families through that. We are also part of the Fairlington babysitting co-op and have found not only that it is great for our babysitting needs, but also another way to connect and meet our neighbors."

**10. What are some of your favorite things about living in Fairlington Glen?** "Our favorite thing about Fairlington Glen is the pool. We really enjoyed the facility itself and the other people we met there. The tennis and basketball courts in the Glen are great, as is the attentiveness of the maintenance staff. Finally, the location of the Glen is great because it is so easy to walk to the Bradlee Center and take advantage of the restaurants and shops there."

(Editor's Note: If you know someone that should be featured in the Glen 10, please let us know.)

#### 2013 Reserve Study Explained



Under Virginia law, associations like the Glen must conduct a reserve study every five years. The Glen Board is happy to announce that the Glen's 2013 Reserve Study has been completed and posted to our website. The study was conducted by our engineering consultant, Restoration Engineering, Inc. (REI), with extensive contributions from Margaret Windus (former Board Treasurer and President), Bill Worsley (financial analyst and author of our 2008 study) and current Board Treasurer Maynard Dixon.

According to Treasurer Dixon, REI's study sets the Fairlington area standard for being thorough, accurate, and easy to update. The study concludes that the Glen should contribute about \$302,000 to reserves each year to keep pace with annual depreciation of its common property

(roofs, sewer pipes, brick repointing, stoops, sidewalks, recreational facilities, fences, etc.). This sum will increase with inflation each year, but hopefully our members' ability to maintain their purchasing power will also increase to roughly the same extent.

Because the Glen did not contribute adequately to its reserves in its earliest decades, we have yet to attain full funding for our replacement reserves, i.e. replacement reserves that equal accrued depreciation. Our replacement reserves are currently only about 25% of the accrued depreciation identified in our 2013 Reserve Study. The other Fairlington area associations face the same problem, some to an even greater extent. The good news, however, is that the Glen is sufficiently well-off financially to attain full funding of its reserves. The Glen can do this gradually by making annual gross reserve contributions that exceed the \$302,000 in annual depreciation estimated in our 2013 Reserve Study. The more we contribute to reserves each year in excess of this annual depreciation (adjusted by inflation), the quicker we will obtain full funding.

How quickly can we expect to move toward full funding of our reserves? Attempting to answer this question, Worsley will be preparing a financial analysis for the Glen, which will be like the one that he prepared for the 2008 reserve study. Worsley's analysis will project the pace at which we can expect to move toward full funding, based on: (1) the reserve needs identified in the Glen's 2013 Reserve Study; (2) reasonable assumptions concerning expected operating and renovation cost inflation; and (3) expected revenue increases from dues and investment income. His analysis will allow users to adjust his projection if they have differing expectations concerning future cost inflation and revenue increases. Worsley's projection, when completed, will be posted to our website.

As part of the 2013 Reserve Study, REI also prepared a detailed plat of the Glen, including its sewer and drainage systems. This plat will be updated each year as investments are made and more detail comes to light. The plat has excellent zoom capacity. It can be downloaded separately from our website. Glen co-owners will find it most useful when they are advertising their property or trying to explain to contractors where sewer laterals and drain lines are located.

## SPRING LANDSCAPE WALK-THROUGH SET

Just a reminder, the Glen's spring landscape walk-through is set for Saturday, March 15 at 9:00am. Anyone interested in joining the walk-through should meet in the Stafford Circle, where our landscape committee and representatives from Environmental Enhancements, Inc. (EE), our landscape contractor, will walk through the community to review the plantings in our common areas.



There is a form with more information found on page 12 of this newsletter. If you want to request that something be changed,

such as the removal of an existing shrub or tree, the planting of a new shrub or tree or the trimming of a shrub away from windows, then you MUST complete the request form ahead of time and submit it by March 8. Only items that are requested in advance will be considered.

Please note that a request doesn't always mean that the work will be approved and completed.

## RED REFLECTORS—PLEASE RENEW NOW

The mulched beds surrounding our homes are actually common area property and are maintained by the Glen's landscape contractor. However, some residents prefer to maintain their flower beds themselves. To do so, you must apply annually for the Glen's Red Reflector program.

Fill out and submit the form found on page 13 of this newsletter by March 8. Applications for 2014 are now being accepted for first-time applicants <u>and</u> those that wish to renew their status.

By placing a red reflector in the bed in surrounding your home you are notifying the contractor to skip that area.

Like the form requesting landscaping changes, the red reflector form is also found on our website at <u>www.fairlington.org/glenindex.htm</u>. Both forms can be emailed to Corey Love, the Glen's land-scape committee chair, at <u>glenlandscaping@gmail.com</u>.

## LANDSCAPE CONTEST ENTRIES DUE



In last month's *Glen Echo*, we launched our first-ever "Most Desperate Landscape" contest. Please see the form on page 11 for more details and information. Entries must be submitted by March 8, 2014 in order to be considered.

#### Fairlington Glen's "Most Desperate Landscape" Contest

This year as part of our spring landscape walk-through, the landscape committee will hold a contest to judge which common areas throughout the Glen are in the most need of landscape improvements. Please submit an entry and help us transform landscape eyesores into beautiful spaces for all Glen residents to enjoy.

How it works: fill out the form below alerting the landscape committee which areas throughout the Glen you think are most in need of landscape improvements. Please do not list address numbers but rather general locations, for example: *the rear of Court X or the intersection of 36<sup>th</sup> St. and S. Stafford St.* Give a short description of why this area needs improvement and what improvements you would suggest to transform the space. Each entry will be considered during the spring landscape walk-though scheduled for Saturday, March 15<sup>th</sup> at 9:00am. The winning entry will be selected by the participants of the landscape walk-though. Please join us on the walk-though and help to select the Glen's **Most Desperate Landscape**!

\_\_\_\_\_

Name of Resident(s): \_\_\_\_\_

E-mail address: \_\_\_\_\_

Location of "Most Desperate Landscape"

Why is this area in need of landscape improvement?

What improvements would you like to see done in this area?

Please return your completed entry to the Glen Landscape Committee c/o Corey Love, 3551 S. Stafford St., B1 (Court 2) or send via email to: <u>glenlandscaping@gmail.com</u>

#### **Fairlington Glen**

#### **Common Area Landscape Request Form**

Note: Landscape decisions are typically made in the spring and fall.

This is a request for the Association to fund and perform the following:

\_\_\_\_\_ remove an existing shrub or tree

\_\_\_\_\_ significantly trim a shrub away from windows

\_\_\_\_\_ plant a new shrub or tree

\_\_\_\_\_ This is a request to landscape and plant an area at my own expense.

\_\_\_\_\_ This is a request to make any other change

Please describe your request and explain the location(s):

Are any other units impacted by the requested changes?

Name of Resident(s):		(check if co-owner	or tenant)	)
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Address:

\_\_\_\_\_Court #\_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please return your completed form by March 8 to the Glen Landscape Committee c/o Corey Love, 3551 S. Stafford St., #B1 (Court 2) or by email to: <u>glenlandscaping@gmail.com</u>

#### FAIRLINGTON GLEN REQUEST FOR LANDSCAPING WAIVER

The mulched beds surrounding our homes are common property and are maintained by the landscaping contractor. However, some residents prefer to maintain their common front or side beds themselves. In that case the resident should submit this form annually and place a red reflector in the common area bed.

#### This form must be completed each year – it does not carry over from year to year! Forms for 2014 must be submitted by March 8th.

The responsible party:

Will install a red reflector in the bed.

Will weed, feed, water, prune, and deadhead the flower bed regularly.

Will not install any invasive plants including but not limited to English Ivy.

Will comply with Glen policies in using any pesticides.

Will mulch with materials similar to those used by the Glen contractor.

Understands that the Glen Board of Directors reserves the right to assume responsibility for improperly maintained beds.

#### PLEASE PRINT

Name of Resident(s):	C	o-owner/Tenant
	(circ	le one)
Address:	Court #	
Phone Number:	Email:	

Please return your completed form by March 8 to the Glen Landscape Committee c/o Corey Love, 3551 S. Stafford St., #B1 (Court 2) or by email to: <u>glenlandscaping@gmail.com</u>

#### Fairlington Glen Contact List (March 2014)

#### **BOARD OF DIRECTORS:** Meets second Tuesday of the month

President	Jay Yianilos	3570 S. Stafford, #B1	703-888-1826	jasonyianilos@yahoo.com
Vice President	Corey Love	3551 S. Stafford, #B1	609-412-4624	corey.t.love@gmail.com
Treasurer	Maynard Dixon	4316 S. 35th	703-379-9786	MaynardDixon@verizon.net
Secretary	Susan Hunchar	4327 S. 36th	703-820-9519	shunchar@hotmail.com
At Large	Laura Chadwick	3615 S. Taylor	202-550-8939	laura.chadwick@hotmail.com

#### COURT REPRESENTATIVES GROUP (CRG): Meets as called

Chairperson	Carol Goodloe	4343 S. 36th	703-379-7260	cagoodloe@comcast.net
1 (27 units)	Alan Bow	3525B S. Stafford	703-379-1718	bowindus@hotmail.com
2 (26)	Thora Stanwood	3551 S. Stafford, #A1	703-998-7812	thorastanwood@gmail.com
3 (27)	Lauren Unger	3581 S. Stafford, #A1	703-762-6613	laurenunger@hotmail.com
4 (23)	Bozena Giza	4123 S. 36th, #A2	202-631-1557	bozenajk@yahoo.com
5 (17)	Florence Ferraro	4118 S. 36th, #B2	703-927-6950	fdferraro1@verizon.net
6 (24)	Vicky Mason	4132 S. 36th	703-671-6640	vamason@earthlink.net
7 (16)	Anna Reilly	4204 S. 36th, #B1	202-441-2029	anna-reilly@hotmail.com
8 (16)	Anna Reilly	4204 S. 36th, #B1	202-441-2029	anna-reilly@hotmail.com
9 (22)	Ed McGonagle	3523 S. Utah	703-578-3056	edfmcgo@gmail.com
10 (25)	Carol Goodloe	4343 S. 36th	703-379-7260	cagoodloe@comcast.net
11 (22)	Bill McShea	3592 S. Stafford	703-820-4529	bunandbill@comcast.net
12 (22)	Robert Wilson	3576 S. Stafford	703-578-4972	tunaan@verizon.net
13 (23)	Chris Robinson	3516 S. Stafford	571-215-6031	crobinson22311@yahoo.com
14 (14)	Ellen McDermott	4206 S. 35 <sup>th</sup>	703-575-7864	ellenmcdermott@yahoo.com
15 (36)	Alison Trimble	4280 S. 35 <sup>th</sup>	703-931-7096	alisont@comcast.net
16 (12)	Maynard Dixon	4316 S. 35th	703-379-9786	maynarddixon@verizon.net

#### **Other Coordinators and Committee Chairs:**

Basketball	Patrick Murray	4144 S. 36th	703-931-7178	pgmurray@att.net
Finance	Maynard Dixon	4316 S. 35th	703-379-9786	MaynardDixon@verizon.net
Glen Echo	Jay Yianilos	3570 S. Stafford, #B1	703-888-1826	jasonyianilos@yahoo.com
Handbook	Jocelyne Corderot	3525A S. Stafford	703-933-0956	jocorderot@yahoo.com
Landscape	Corey Love		609-412-4624	glenlandscaping@gmail.com
Pool (co-chairs)	Kristin Sneed	3584 S. Stafford	703-998-0250	Kristin.sneed@fhfaoig.gov
	Kearsley Walsh	4124 S. 36th	703-379-7493	krrrww@comcast.net
Recreation Passes	Andrea Attilli	3545 S. Stafford, #B1	202-486-0991	andrea.attilli@gmail.com
Security	Dean Montanye	4312 S 35th	703-379-6801	combatdean@gmail.com
Tennis	Will Smith	3525 S Utah	703-578-1076	willregina@verizon.net
Variance	Greg Lukmire	4234 S 35th	703-578-4844	glukmire@verizon.net
Yahoo	Alison Trimble	4280 S 35 <sup>th</sup>	703-931-7096	alisont@comcast.net
On-Site Staff	María Castro and Ne	elson Ordoñez	703-820-9567	fairlingtonglen3m@verizon.net
Property Manager	Karen Conroy, Card	inal Management Agent	703-565-5018	k.conroy@cardinalmanagementgroup.com

EMERGENCY NUMBER (after business hours and on weekends and holidays) 866-370-2989

## March 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8 Landscape/ Reflector forms due
9 Daylight Saving Time Begins	10	11 Board Meeting - 7pm at the FCC	12	13	14	15 Spring Land- scape Walk- through @9am
16	17 Happy * * St. patty's * * * Day	18	19	20 Spring	21	22
23	24	25	26	27	28	29
30	31					

# April 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8 Board Meeting - 7pm at the FCC	9	10	11	12
13	14	15 Income Tax Due	16	17	18	19
20 Happy Easter	21		23 Administrative Professionals Day	24	25	26
27	28	29	30			
	I	I	16	I	I	1